

<b>Role:</b>	Digital Marketing Assistant
<b>Position type:</b>	Volunteer
<b>Hours:</b>	2 hours per week
<b>Location:</b>	Working from home
<b>Duties and Responsibilities</b>	
<ol style="list-style-type: none"> <li>1. Designing creative social media content, including videos and infographics.</li> <li>2. Researching news stories, articles &amp; information for publication on social media.</li> </ol>	
<b>Person Specification</b>	
<ol style="list-style-type: none"> <li>1. Experienced in using Facebook and Instagram</li> <li>2. A creative person who enjoys working designing original social media posts</li> <li>3. Good writing skills</li> <li>4. Good organisation skills</li> <li>5. A good understanding of the organisation</li> </ol>	